



TREE TRIMMING NOTIFICATION

Date: _____

Dear NOVEC customer:

You have received this notice because you have either called in to have NOVEC look at a tree or we have noticed a tree on your property which requires trimming or removal because it is near our overhead utility lines.

We may have been unable to determine which tree your call was in reference to. If this is the case, we have left some pink ribbon with this notice and would appreciate you tying it to the tree or trees in question. Once this has been done, please call us at the telephone number listed below so that we may return and re-evaluate the situation.

If you notice trees in your yard that have been flagged with a pink ribbon by us it is because we feel these trees need to be removed due to their location or health.

If trimming trees is the only action required on your property it will consist of trimming trees along the sides of our lines so that branches are at least 10 feet away from the conductor wires. Yard trees located under the overhead lines will also be trimmed to several feet below the lowest electrical conductor. Undesirable "volunteer" trees and brush up to 6 inches in diameter growing within the 30-foot right-of-way will be removed.

Debris from trimming trees in your *yard* will be chipped and removed from your property. However, brush from trimming operations through or along *wooded areas* is typically bush hogged (shredded with a large mowing tractor) within the right-of-way. Any wood greater than 6 inches in diameter will be left in a stack along the right-of-way edge in lengths of approximately 4 feet.

NOVEC contracted tree crews from _____ will be performing any work which may be related to this notice. It may be necessary for crews to leave brush within a *right-of-way* for a period of time as normal operations progress. You should be notified of any unusual circumstances requiring brush to be left in your *yard* overnight.

For questions or further information about this notice, please call

_____ at _____.

Thank you in advance for your cooperation.